

# QUALITY ANNEX NON-FOOD PRODUCTS

*Version 01/17*

This annex complements the Products Selection Criteria and does not replace them. It is designed for Biocoop suppliers offering non-food products.

Below are the quality criteria sought by family of products.

This is the objective that Biocoop wishes to attain with referenced suppliers and for the selected products. The supply of new products meeting the following criteria does not constitute a commitment on the part of Biocoop to automatically reference them.

## **1 – Detergents and cleaning products**

Biocoop looks for detergents that have the minimum possible impact on the environment and produced at sites that are engaged in a continuous search to improve their carbon footprint.

### **Requirements as regards components:**

Raw materials/component	Biocoop position	Limits/ conditions
Components from renewable raw materials	Mandatory	Maximum possible
Ethoxylated surfactant	Authorised subject to conditions	10 Mol/L
<b>Petrochemical components</b>	<b>Not for surfactants</b>	<b>Authorised level for additives on a case by case basis</b>
Phosphates / Phosphonates	Not accepted	
EDTA	Not accepted	
NTA	Not accepted	
MIT (Methylisothiazolinone), BIT (Benzilisothiazolinone) and any thiazolinone derivative	Not accepted	
Urea	Not accepted	
Ammonia	Not accepted	
Optical brighteners	Not accepted	
Perborate	Not accepted	
Artificial colouring agents	Not accepted	
Synthetic fragrances	Not accepted	
Enzymes	Authorised subject to conditions	Not from Genetically Modified Bacteria
Mutagenic raw materials	Not accepted	
Carcinogenic raw materials	Not accepted	

### **Requirements as regards finished products:**

High skin compatibility is required.

The water load effect must be minimal.

No animal testing of the finished products is accepted.

Primary biodegradability of the finished product of at least 85% in 21 days (general rules).

Optimum ultimate (or total) biodegradability of a minimum of 60% in 28 days.

Minimum CDV (Critical Dilution Volume).

The reference tests used to measure biodegradability is essential in order to assess their relevance.

Residues, if any, after biodegradability of the product must not be polluting for the environment.

The supplier shall forward to Biocoop or give it access (website) to the composition of products and, where applicable, the technical fact sheets, and all documents necessary for marketing the product.

**It is mandatory for the supplier to forward the safety fact sheet of each product (documents in French) as well as all updates. Certification based on a specifications document certifying an environment friendly detergents procedure or quality procedures may support these choices.**

## **2 - Cosmetics**

Certification based on a specifications document\* on natural and organic cosmetics products is essential, except for products not falling under the scope of one of the specifications.

\* : specifications known and documented by Biocoop:

- "Eco-friendly and organic cosmetics" certified by Ecocert,
- "Eco-friendly and organic cosmetics" under the Cosmébïo specifications,
- "Eco-friendly and organic cosmetics" certified by Qualité France,

- "Natural cosmetics" BDIH label,
- "Organic and eco-friendly cosmetics" Nature et Progrès label,
- "Eco-friendly cosmetics" Ecogarantie label,
- "Natural cosmetics, natural cosmetics partly organic, organic cosmetics" NaTrue label,
- "Les Simples specifications"
- "Cosmos specifications"
- "Natural cosmetics" under the Cosmébio specifications only for products on the special list provided below

List	Comments
• Alum stone	Mineral product based on K <sub>2</sub> SO <sub>4</sub> natural potassium.
• Clay (powder, paste, etc.)	Air-dried product, un-ionised.
• Mineral toothpaste.	Non-certifiable since mineral-dominated. However, all ingredients composing the product must be accepted under all natural cosmetics specifications approved by Biocoop and mentioned above.

Special Biocoop request regarding raw materials authorised in the specifications:

- Sodium Lauryl Sulfate and Ammonium Lauryl Sulfate are not authorised in all cosmetics.
- For hard soaps, the fatty substances (before saponification) must be of plant origin and certified organic.
- As soon as possible use of components obtained from organic farming.
- Shea butter in its single form must be certified "organic farming" and also meet the fair trade specifications.
- Argan oil single must be certified "organic farming" and also meet the fair trade specifications.
- Blends of essential oil singles or with vegetable oils as base for dermal applications must be composed of 100% organic essential oils or organic vegetable oils.

The supplier shall forward to Biocoop the composition of the products under the INCI designation and the vernacular name, and where necessary the technical fact sheets and all documents necessary for marketing the product (documents in French).

Exceptions: Biocoop shall accept the following exceptions in the compositions or as finished products

Products that cannot meet the natural and organic cosmetics specifications accepted by Biocoop	Comments
• Alum stone	Mineral product based on K <sub>2</sub> SO <sub>4</sub> natural potassium.
• Clay (powder, paste, etc.)	Air-dried product, un-ionised.
• Savon de Marseille (Marseille soap)	For household purposes.
• Ear candles	Wax and cotton used for manufacture shall be certified "organic farming".
• Mineral toothpaste.	Non-certifiable since mineral-dominated. However, all ingredients composing the product must be accepted under all natural cosmetics specifications approved by Biocoop and mentioned above.
• Shampoo or spray for treating head lice (biocide)	The product must meet, as regards its composition, the natural cosmetics specifications. However, the product cannot be certified as it falls under the regulation on biocidal products.
• Ingredients for do-it-yourself cosmetics.	Are accepted on the exceptional list of cosmetics, any ingredient designed for the preparation of do-it-yourself cosmetics: <ul style="list-style-type: none"> <li>- the ingredient is accepted under one of the natural cosmetics specifications recognised by Biocoop.</li> <li>- the ingredient cannot be certified on account of the method of obtaining or processing it, but is authorised as cosmetics certified under one of the specifications recognised by Biocoop.</li> </ul>

### **3 - Eco-friendly products and other non-food products**

Biocoop looks for products for which all possible characteristics in respect of ecology/carbon footprint/raw materials/sustainability, etc., in the concerned field, are the best that can be expected for the health of consumers and/or minimum possible impact on the environment, with transparent and fair suppliers and industries.

**For cotton, used as an ingredient or as finished product: cotton certified "organic farming" and processing that meet the GOTS or equivalent standard.**

**For blends of essential oils for diffusion, the essential oils must all be certified "organic".**

**For paper-based products (hygiene or stationery products):**

- use of recycled fibres not chlorine bleached,
- no addition of optical brighteners,
- satisfactory recycling results (water, energy) available.
- **Restrict the use of lotions in the products. The exhaustive composition of lotions, in INCI designation shall be provided imperatively.**

**For flasks or other plastic containers:**

No phthalates or bisphenol A.

### **4 - Use of fragrances**

Where the name of a plant or an ingredient appears in the product's sales description or on the label as a fragrance, this ingredient which provides the taste or the fragrance must be really present in the composition in the form of essential oil, extract or raw material (example: lavender washing-up liquid must contain lavender).

In this context, preference will always be given to natural organic flavours which contain the highest percentage of organic ingredients (95% to 100%).

## **5 - Guarantees**

The supplier undertakes to provide to Biocoop, on an annual basis and before expiry, with guarantees for all its products included in the catalogues or proposed for referencing (certification or guarantees for cosmetics, detergents, cotton and wax).

The supplier is required to inform Biocoop of any change to the composition (INCI list and vernacular list) and certification of its products.

In the event of loss of a certificate in accordance with a specifications requirement, or guarantee, used during the referencing, Biocoop reserves the right to delist the related products immediately.

## **6 – Labelling specificities**

In order to guarantee the best possible information to the consumer, the supplier undertakes to comply with the labelling rules applicable, concerning the general rules. Biocoop shall not be held responsible for the distribution of products where the labelling does not comply with the law.

In view of the above, Biocoop requests the supplier to comply with the following principles:

- for cosmetics, the product labelling must contain the INCI list and, if necessary, the list of components under the vernacular name.
- for laundry detergents, the labelling must contain the directions for use and the dosage recommendations
- ensure the maximum possible transparency regarding the percentage of raw materials displayed in the product name (example: lavender washing-up liquid: specify the % of lavender, wheat protein shampoo: specify the % of wheat protein, etc.).

Signed\* in two copies, of which one sent to:

**Biocoop**

*Direction Filières et Produits*

*Espace Performance*

*Immeuble Hermès*

*4, rue de la chambre aux deniers*

*49000 Angers*

### **The Supplier**

Name of company:

Legal representative: \_\_\_\_\_

Signature and stamp of the company

**(\* Signature preceded by the handwritten words "Read and Approved")**